

**MANDATORY REQUIREMENTS CHECKLIST
ADDITIONS AND ALTERATIONS TO NON-RESIDENTIAL BUILDINGS
(COMPLETE AND INCORPORATE THIS FORM INTO THE PLANS)**

Permit # _____ - _____ - _____

Date: _____

ITEM #	CODE SECTION	REQUIREMENTS	REFERENCE SHEET (Sheet # or N/A)	COMMENTS (e.g. note #, detail # or reason for N/A)
PLANNING AND DESIGN				
1	5.106.1	Storm water drainage and retention during construction		
2	5.106.4.1.1	Short-term bicycle parking (≥ 10 vehicular parking spaces)		
3	5.106.4.1.2	Long-term bicycle parking (≥ 10 vehicular parking spaces)		
4	5.106.5.2	Designated parking (≥ 10 vehicular parking spaces)		
5	5.106.10	Grading and Paving		
ENERGY EFFICIENCY				
6	5.211.1	Solar ready (additions ≥ 2,000 sq. ft.)		
WATER EFFICIENCY & CONSERVATION				
7	5.303.1.1	Additions in excess of 50,000 sq. ft.		
8	5.303.1.2	Excess consumption		
9	5.303.2	Water reduction		
10	5.303.3	Water conserving plumbing fixtures and fittings		
11	5.303.3.3	Showerheads		
12	5.304.1	Outdoor water use in landscape areas		
13	5.304.3	Irrigation controller and sensor application		
14	5.304.4	Outdoor water use meters		
15	5.304.5	Exterior faucets		
16	5.305.1	Graywater ready		
17	5.305.2	Recycled water supply to fixtures		
MATERIAL CONSERVATION & RESOURCE EFFICIENCY				
18	5.407.1	Weather protection		
19	5.407.2.1	Sprinklers		
20	5.407.2.2.1	Nonabsorbent floor and wall finishes		
21		Exterior door protection		
22	5.407.2.2.2	Flashing		
23	5.408.1	Construction waste reduction		
24	5.408.3	Excavated soil and land clearing debris		

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities.

ITEM #	CODE SECTION	REQUIREMENTS	REFERENCE SHEET (Sheet # or N/A)	COMMENTS (e.g. note #, detail # or reason for N/A)
25	5.410.1	Recycling by occupants (additions that are > 30% of existing floor area)		
26	5.410.4	Testing, adjusting and balancing		
27	5.410.4.2	– Systems		
28	5.410.4.3	– Procedures		
29	5.410.4.4	– Reporting		
30	5.410.4.5	– Operation and maintenance manual		
31	5.410.4.5.1	– Inspections and reports		
ENVIRONMENTAL QUALITY				
32	5.503.1	Fireplace and Woodstoves		
33	5.504.1.3	Temporary ventilation		
34	5.504.3	Covering of duct openings and protection of mechanical equipment during construction		
35	5.504.4	Finish material pollutant control		
36	5.504.4.1	– Adhesives, sealants, and caulks		
37	5.504.4.3	– Paints and coatings		
38	5.504.4.3.1	– Aerosol paints and coatings		
39	5.504.4.3.2	– Verification		
40	5.504.4.4	Carpet systems		
41	5.504.4.4.1	Carpet cushion		
42	5.504.4.5	Composite wood products		
43	5.504.4.6	Resilient flooring systems		
44	5.504.5.3	Filters		
45	5.504.7	Environmental tobacco smoke (ETS) control		
46	5.505.1	Indoor moisture control		
47	5.506.2	Carbon dioxide (CO ₂) monitoring		
48	5.507.4.1	Exterior noise transmission prescriptive method		
49		– Exterior noise transmission for roof		
50		– Exterior noise transmission for walls		
51		– Exterior noise transmission for windows		
52	5.507.4.2	Exterior noise transmission performance method		
52	5.507.4.3	Interior sound transmission		
53	5.508.1	Ozone depletion and greenhouse gas reductions		
54	5.508.2	Supermarket refrigerant leak reduction		