

**LADBS Information Bulletins**  
**Matrix 1A – Index by Category and Numerical Order**  
**GENERAL INFORMATION**

<b>Information Bulletin No.</b>	<b>TYPE AND TITLE OF INFORMATION BULLETIN</b>	<b>Ref. No.</b>	<b>Revision Date</b>
P/GI 2002-001	Notice to Contractors Insurance and License Requirements	CA Bus. & Prof. Code	3-5-03
P/GI 2002-002	Regulations Applicable When a Building Permit is Issued to Alter, Repair or Add to an Existing Building or the Building is Sold	91.8603 L.A.B.C. 122.03	3-8-05
P/GI 2002-003	Express Permits (No Plan Check Required)		1-24-07
P/GI 2002-004	Document Submittal Requirements for a Food Establishment	91.6302	12-1-03
P/GI 2002-005	Requirements to Change the Use of a Building to a Food Establishment	91.6302	12-15-05
P/GI 2002-006	Document Submittal requirements for Tenant improvement, addition, or alteration to an Existing Commercial/Industrial Building		12-1-03
P/GI 2002-007	Document Submittal Requirements for a New Multi-Family Dwelling		12-1-03
P/GI 2002-008	Document Submittal Requirements for an Alteration or Addition to an Existing single-family Dwelling or Multi-Family Dwelling		11-1-02
P/GI 2002-009	Document Submittal Requirements for a New Single-Family Dwelling		8-1-03
P/GI 2002-010	Document Submittal Requirements for a New Commercial / Industrial Building		11-1-02
P/GI 2002-011	Qualification Criteria for Building 1) Counter plan Check 2) Appointment Plan Check 3) Regular Plan Check		2-9-05
P/GI 2005-012	Qualification Criteria for Electrical Counter Plan Check & Regular Plan Check	93.0206 93.0207	11-20-06
P/GI 2002-013	Qualification Criteria for Mechanical 1) Counter Plan Check 2) Regular Plan Check	95.113.2	3-1-03
<del>P/GI 2001-14</del>	<del>Definition of a “B-Contractor” (This info bulletin is DELETED by Dev. Svc. 5-1-01)</del>	<del>CA Bus. Code 7057,</del>	<del>2-01-01</del>
P/GI 2002-015	General Engineering Contractors and Demolitions	CA Bus. Code 7056	2-01-01

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P/GI 2002-016	Definition of “Commenced Work”	91.108.5	2-1-01
P/GI 2001-17	<del>Seismic Retrofitting: Exclusion from Tax Assessment</del> (This info bulletin is DELETED by EQ Div. 11-1-02)	<del>CA Tax Code 74.5</del>	1-1-91
P/GI 2002-018	Computer Software Program Solutions	91.106.3.2	11-1-02
P/GI 2002-019	Occupancy Groups, 2002 City of Los Angeles Building Code	LABC Ch. 3	11-1-02
P/GI 2002-020	Submittal Requirements for One-Story Addition to Residential Buildings for Over-the-Counter Plan Check		7-21-03
P/GI 2002-021	Requirements for Changing the Use of Existing Buildings		7-21-03
P/GI 2002-022	General Notes for Single-Family Dwelling		2-14-05
P/GI 2002-023	List of Common Acronyms and Abbreviations Used by the City of Los Angeles Department of Building and Safety (LADBS)		2-23-04
P/GI 2002-024	Instructions for Preparing Affidavits Prior to Recording with Los Angeles County Recorder Office		5-4-06
P/GI 2002-025	How to Obtain Copies of City of Los Angeles Ordinances		5-4-06
P/GI 2002-026	Obtaining Permits to Resolve Orders	91.107	11-15-06

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P/BC 2002-001	Footings on or Adjacent to Slopes	91.1806.5	1-29-01
P/BC 2002-002	Retaining or Slough Wall <4'-0" High	UBC 21-4, ASTM A-615	1-23-07
P/BC 2002-003	Interim Alternate Method for Distribution of Lateral Forces in Wood Frame Buildings Assuming Flexible Diaphragms	91.1630 91.2315	11-20-06
P/BC 2002-004	Type V Sheet	91.2320	6-11-02
P/BC 2002-005	Attached Carport	91.2320	11-6-01
P/BC 2002-006	Attached Patio Cover	91.2320	11-6-01
P/BC 2002-007	Cutting, Notching, and Boring of Wood Framing Members	91.2320	2-01-01
P/BC 2002-008	Pumpkin & Christmas Tree Sales	Zoning 12.22A4	6-1-02
P/BC 2002-009	Detached Carport	91.2320	3-21-03
P/BC 2002-010	Importance of Lumber Species and Grade in Wood Shear Walls		2-01-01
P/BC 2002-011	General Illumination and Lock Requirements in Accordance With Ordinance 171,858	L.A. Ord. 171,858	5-4-06
P/BC 2002-012	Section 311.2.2.1 Group S-3 with A-3, B, M, R-1 or R-2 Occupancy	91.311.2.2.1	4-15-02
P/BC 2002-013	Roofing Requirements for Wood Shakes and Shingles	91.1503.3	11-6-01
P/BC 2002-014	Design and Construction of Swimming Pools	LABC Chap. 31B	3-12-07
P/BC 2002-015	Power Driven Steel Studs in Prestressed Concrete Elements	LAMC 91.1907.7.3.1	5-20-01
P/BC 2002-016	Dwellings in High Wind Velocity Areas (HWA)	91.1609	3-10-00
P/BC 2002-017	Concrete Vaults - Permits Not Required	91.106.1	2-15-74

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P/BC 2002-018	Installation of Access Floor Systems in General Office Area and Computer Room	Mech. Code 601	9-25-03
P/BC 2002-019	Exit Illumination and Exit Sign Lighting Systems	91.1003	6-27-03
P/BC 2002-020	Demolition by Use of Explosives	91.3303.9	11-17-00
P/BC 2002-021	Calculating Floor Area	Zoning 12.03	11-1-02
P/BC 2002-022	Natural Ventilation Requirements for New or Existing Auto Repair Establishments	91.1202.2.6	7-10-00
P/BC 2002-023	Fire-Retardant Roof Coverings for Open Walking Decks and Spaced Roof Construction	91.1503	5-15-03
P/BC 2002-024	Structural Observation	91.1702	2-5-07
P/BC 2002-025	Billiard or Pool Halls and Pinball Arcades	91.1003.2.2.2	3-15-01
P/BC 2002-026	Fire-Resistive Construction Requirements for One-Hour throughout Apartment Houses	91.310.2.2	5-15-00
P/BC 2002-027	Onsite Wastewater Treatment System (OWTS) (Residential)	91.106.4	1-09-07
P/BC 2002-028	Nuclear Devices - Soil Density and Moisture Determination	91.7011.3	7-21-03
P/BC 2002-029	State Health and Safety Code Requirements for Mausoleums and Columbariums	91.101.4	11-17-00
P/BC 2002-030	Interconnection Ties for Individual Pile Caps and Caissons	91.1807	3-10-00
P/BC 2002-031	Concrete Proportioning and Admixture Qualifications	91.1905.4.1, 91.1906.6	9-20-00
P/BC 2002-032	Supplementary Rules and Regulations Governing Fabricators of High-Strength Structural Steel	LAMC 96.200	1-30-01
P/BC 2002-033	Rules and Regulations Governing the Licensing of Grading Agencies for Construction Plywood	98.0503	1-31-01
P/BC 2002-034	Employment and Duties Of A Registered Deputy Inspector	91.1701.1	9-6-07

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P/BC 2002-035	Regulations Regarding Registration for Deputy and Controlled Activities Inspection	91.1701	9-6-07
P/BC 2002-036	Fabrication Tolerances for Built-Up Steel Members	ASTM A6, A6M	5-31-00
<del>P/BC 2002-037</del>	<del>Adaptive Reuse Construction Guidelines for the City of Los Angeles</del> Temp unavailable		<del>5-10-02</del>
P/BC 2002-038	Mezzanines in Residential Buildings	91.507	8-26-02
P/BC 2002-039	Demolition of Buildings	LABC Chapt 33	12-4-06
P/BC 2002-040	Recommended Standards for Suspended Ceiling Assemblies	ASTM C635	5-6-03
P/BC 2002-041	Locking of Doors Located in Stairshafts	91.403.9	5-15-00
P/BC 2002-042	Application for Approval as Fabricator	96.204	11-8-01
P/BC 2002-043	Emergency Escape Quick Release Systems	91.310.4	4-10-01
P/BC 2002-044	Implementation of the Alquist-Priolo Earthquake Fault Zoning Act - Chapter 7.5, Division 2 of the California Public Resources Code	91.2714	5-16-00
P/BC 2002-045	Welder Certification Rules and Regulations	91.1701.18	12-15-02
P/BC 2002-046	Composite Steel Concrete Construction	91.2205.10	5-13-00
P/BC 2002-047	Requirements for Single-family-dwelling (Existing Footings on Expansive Soils)	91.1804	2-03-01
P/BC 2002-048	Specifications for Strong-Motion Accelerographs & Requirements for Installation, Servicing, and Removal of Accelerographs	91.1635	12-12-00
P/BC 2002-049	Slope Stability Evaluation and Acceptance Standards	Chapt. 70	11-1-02
P/BC 2002-050	Construction Upon Slopes Steeper than Two Horizontal to One Vertical	91.7014-1	7-21-03
P/BC 2002-051	Wet Mix Shotcrete	91.1924	11-1-02

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P/BC 2002-052	Standard for Existing Building Glass Retrofitted with an Approved Organic Film	91.2406.7	11-1-02
P/BC 2002-053	Alternate Design Methodology for Unreinforced Masonry Buildings	91.8808	5-10-00
P/BC 2002-054	High-Rise Retrofit Ordinances No. 163836 and 165319	91.8604	4-15-03
P/BC 2002-055	Open Room Concept and Tenant Corridor for Tenant Improvement	LABC Chapt 10	3-10-00
P/BC 2002-056	Crack Repair of Unreinforced Masonry Walls with Grout Injection		3-10-00
P/BC 2002-057	Drainage Across Lot / Property		8-04-00
P/BC 2002-058	Guidelines for Recognition of Testing Agencies	98.0503	11-17-02
P/BC 2002-059	Swimming Pool permit Issuance and Inspection Procedures for Noise Level Control	LAMC Article 2	3-18-03
P/BC 2002-060	30-Day Notification of Intent to Excavate	91.3301.2.1	2-15-04
P/BC 2002-061	Tests on Concrete and Its Components	91.1903.1	12-12-02
P/BC 2002-062	Concrete Quality and Mixed Design	91.1905.3	2-13-00
P/BC 2002-063	Maintenance of Approved Building Plans	91.106.4.2	2-14-01
P/BC 2002-064	Flood Hazard Management Specific Plan	L.A. Ord. 154,405	9-19-06
P/BC 2002-065	Coastal Development Permit	30103 Pub Res Code	11-17-00
P/BC 2002-066	Asbestos Fireproofing Removal and Replacement Procedures	AB 2791	7-14-04
P/BC 2002-067	Asbestos Notification for Demolition / Alteration Permits	AB 2791	11-17-00
P/BC 2002-068	Rules and Regulations for Hillside Exploratory Work	91.7006.4	7-1-03
P/BC 2002-069	Standard Sound-Rated Partitions and Ceiling Construction Systems	91.1208a.1.6.1	2-01-01

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P/BC 2002-070	Reconstruction and Replacement of Earthquake Damaged Masonry Chimneys	91.3102.7	8-17-01
P/BC 2002-071	Wall Anchorage Assemblies to Flexible Diaphragms Revised Design Criteria (New Construction, Division 91 and 96)	91.1632.2	9-15-04
P/BC 2002-072	Examining Boards and Examinations for Certain Inspectors, Journeymen, Maintenance Supervisors, Masters, Operators and Specialties Regulated under Chapter 9 of the Los Angeles Municipal Code	91.1705	4-17-01
P/BC 2002-073	Policy on Building Plans Required to be Prepared, Wet Signed and Stamped by a California Professional Engineer or California Registered Architect	CA Bus. & Prof. Code 5537 & 6737	12-21-04
P/BC 2002-074	Sound Insulation Requirements for Noise Sensitive Structures Near Los Angeles International Airport	91.1208A.8.3	7-16-01
P/BC 2002-075	Reduced Underfloor Clearance for Conversion of Attached Garage to Living Area	91.2306.7	6-19-01
P/BC 2002-076	Unreasonable Hardship Determination for Commercial Alteration Projects	91.1134B	1-16-07
<del>P/BC 2002-077</del>	<del>Occupancy Summary by Code Editions (under work - not available yet)</del>	<del>LABC Ch. 3</del>	
P/BC 2002-078	Sign Manual	LABC Ch. 62	11-20-06
P/BC 2002-079	Commercial Coaches/Modulars for Temporary Usage	LAMC 3103	6-1-04
P/BC 2002-080	Guidelines for Construction of Masonry or Concrete Walls which Do Not Require a Building Permit	LABC 106.2	12-1-03
P/BC 2002-081	Converting Portions of an Existing Building to Heavy Equipment Rooms	Chapt. 16	11-1-02
P/BC 2002-082	Plastic Materials for Rooftop Screening Applications	91.1511.4	3-21-03
P/BC 2002-083	Retaining Wall Design	91.1611.6	10-15-01
P/BC 2002-084	Accessibility Details for Parking	Chapt 11B	9-1-02
P/BC 2002-085	Accessibility Details for Ramps, Stairs & Elevators	Chapt 11B	11-1-01

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P/BC 2002-086	Accessibility Details for Doors & Maneuvering Spaces	Chapt 11B	9-1-02
P/BC 2002-087	Accessibility Details for Restrooms	Chapt 11B	9-1-02
P/BC 2002-088	Accessibility Details for Tubs and Showers	Chapt 11B	9-1-01
P/BC 2002-089	Accessibility Details for Obstructions and Reach Ranges	Chapt 11B	11-1-01
P/BC 2002-090	Accessibility Details for Curbs	Chapt 11B	11-1-01
P/BC 2002-091	Accessibility Details for Card Readers, Telephones & Drinking Fountains	Chapt 11B	11-1-01
P/BC 2002-092	Torque Testing and Installation Inspection of Drilled-in Anchors	98.0501	4-30-02
P/BC 2002-093	Interim Policy on Manufactured Narrow Shear Panels	LARUCP	4-24-02
P/BC 2002-094	General Policies Determining Applicable Codes for Permit Applications during the 2002 Code Transition Period	L.A. 2002 Codes	11-1-02
P/BC 2002-095	Plumbing Fixtures	LABC Sec. 2901	12-12-06
P/BC 2002-096	6" Concrete Block Masonry Wall Detail		7-21-03
P/BC 2002-097	Early Start Permits	91.106.4	3-18-05
P/BC 2002-098	Design and Construction Requirements for Steel Moment Frame Connections	AISC 9,2a & 11.2a	2-27-05
P/BC 2002-099	Relocation of Buildings	LABC Ch. 83	11-1-04
P/BC 2002-100	Design Methods for Slab-On-Grade as Foundations	91.1806	5-10-04
P/BC 2002-101	Site Investigation Standards for Methane	LABC Chpt 71	11-30-04
P/BC 2002-102	Methane Hazard Mitigation Standard Plan: Simplified Method for Small Additions (under work)	LABC Chpt 71	11-30-04

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P/BC 2002-103	Use of Sump Pumps for Surface and Subsurface Drainage	91.7013.10	1-9-07
P/BC 2002-104	Cargo Containers for Incidental Storage	91.101.4	6-14-06
P/BC 2002-105	Guardrail Requirements Adjacent to Openable Windows	91.509.1	8-2-06
P/BC 2002-106	Water Curtain in Lieu of Protected Exterior Openings	91.101.4	5-4-06
P/BC 2002-107	Guidelines for Vehicle Sales Use of Land Permit		3-29-07
P/BC 2002-108	Certificates of Completion Versus Certificates of Occupancy for Condominium Conversions and Other Alterations to Apartment Buildings	91.109.1	7-25-06
P/BC 2002-109	Certificate of Occupancy	91.109	12-4-06
P/BC 2002-110	Structural Design Requirements (Seismic Provisions) for Existing Building Converted to Joint Living and Work Quarters	Chapter 85	10-16-06
P/BC 2002-111	Backfill of Swimming Pools	91.108.9 & 91.7011.3	11-1-06
P/BC 2002-112	Valuations for State Approved Factory-Built Housing (FBH)	91.107	3-13-07
P/BC 2002-113	Contents of Reports for Submittal to the LADBS Grading Division	91.7006.2	11-20-06

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**ELECTRICAL CODE**

Information Bulletin No.	TYPE AND TITLE OF INFORMATION BULLETIN	Ref. No.	Revision Date
P/EC 2002-001	Approval of New and Used Electrical Equipment and Components (This bulletin is DELETED by Elec. Insp. 5-1-01)	93.0402	2-01-01
P/EC 2002-002	Procedures for Recognized Testing Agencies Performing Field Services	93.0402	11-1-02
P/EC 2002-003	Multi Building Complexes Electrical Plan Check Required	93.0206	11-1-02
P/EC 2002-004	Inspection of Elevator Wiring	CEC 620	5-15-00
P/EC 2002-005	Rules and Regulations for LADBS Testing Laboratories	98.0502	3-10-00
P/EC 2002-006	Temporary Electric Wiring for Carnivals, Conventions, Exhibitions, Fairs, and Similar Uses	LAMC 93.0230	11-17-00
<del>P/EC 2001-07</del>	<del>Electrical Requirements for Light Housekeeping Rooms</del> (This bulletin is deleted by Elec. Engr. 11-1-02)	91.8116	11-17-00
P/EC 2002-008	Standard for Light Fixture Supports	93.0402	5-15-00
P/EC 2002-009	Temporary Decorative Lighting Above Streets and Sidewalks	LAMC 62.131	11-17-00
P/EC 2002-010	Poles and Temporary Construction Power	CEC Article 225	7-21-03
P/EC 2002-011	Communication Public Utility Systems	93.0108(c)	5-4-06
P/EC 2002-012	Testing of Fire Alarm Systems within the City of LA	LA Fire Code	2-19-04

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**ELEVATOR CODE**

Information Bulletin No.	TYPE AND TITLE OF INFORMATION BULLETIN	Ref. No.	Revision Date
P/EV 2002-001	Existing Escalator Clearance between the Skirt and Step	CA Elev. Code	4-1-03

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<b>Information Bulletin No.</b>	<b>TYPE AND TITLE OF INFORMATION BULLETIN</b>	<b>Ref. No.</b>	<b>Revision Date</b>
P/MC 2002-001	Guidelines for Submitting and Installing Solar Devices for LADBS Approval	91.1301 91.2603	9-26-05
P/MC 2002-002	Guidelines for Laboratory Approval of Solar Systems	94.301.2	11-1-02
P/MC 2002-003	Operation of Elevators in Existing Buildings	92.0109 91.1003.1	11-1-02
P/MC 2002-004	Licensed Boiler and Steam Engineers	97.0201	11-1-02
P/MC 2002-005	Fire Safety Requirements for Pre-1943 Residential Buildings of Three or More Stories (Dorothy Mae Ordinance - No. 158,963)	91.8604.5.4	6-15-00
P/MC 2002-006	Access Requirements to Mechanical Equipment Located on Roofs of Buildings	CEC 240-24, 380-8, LAMC 305, 503	11-1-02

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<b>Information Bulletin No.</b>	<b>TYPE AND TITLE OF INFORMATION BULLETIN</b>	<b>Ref. No.</b>	<b>Revision Date</b>
P/PC 2002-001	Seismic Gas Shut-Off Valve Requirements	L.A. Ord. 174478	4-30-03
P/PC 2002-002	Boiler and Gas-Fired Water Heater Venting	LAPC Chapt 5	3-10-00
P/PC 2002-003	How to Brace Your Water Heater	94.510.5	6-14-99
P/PC 2002-004	Elevator Drains	CA Elev. Code	11-1-02
P/PC 2002-005	Grooved Pipe Joints	94.316.1	3-10-00
P/PC 2002-006	Permits for Gas Water Heaters	94.103.1.1	3-10-00
P/PC 2002-007	Compact Storage	LAPC 2012.1	5-4-06
P/PC 2002-008	Connection of Automatic Fire Sprinkler Systems to Domestic Water Mains (Combination Mains)	94.2002.1	12-27-05
P/PC 2002-009	Domestic Water Pipe Sizing	94.610.2.5	7-22-05

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P/ZC 2002-001	Parking Lot Design	L.A. Ord. 142,306	12-15-05
P/ZC 2002-002	Heights of Fences in Residential Zones		11-1-02
P/ZC 2002-003	Netted Horticultural Structures	Zoning 12.3	2-12-01
P/ZC 2002-004	Allowable Yard Projection and Height Requirements for Decks	Zoning 12.22C20	11-25-02
P/ZC 2002-005	Guidelines for Consideration of Yard Reduction Requests	98.0403	9-22-04
P/ZC 2002-006	Allowable Projections and Improvements in Required Yards - Zoning Code	Zoning 12.22C20	11-20-06
P/ZC 2002-007	Nurseries	Zoning Code	9-4-01
P/ZC 2002-008	Determination of the Zoning Code “Height of a Building or Structure”	LAMC 12.03	10-29-01
P/ZC 2002-009	Early Notice Regarding Discretionary Review	N/A	9-22-04
P/ZC 2002-010	General Zoning Code Design Criteria for Multiple-Dwelling Development	Zoning Code	5-4-06
P/ZC 2002-011	Summary of Parking Regulations	LAMC 12.21A4	1-9-07
P/ZC 2002-012	Zoning and Land Use Requirements	L.A. Zoning Code	10-1-03
P/ZC 2002-013	Zoning Requirements for Automobile Dismantling Yards, Junk Yards, Scrap Metal Yards, or Open Storage of Used Materials, Use Equipment and Used Machinery in the M-2 and M-3 Zones	12.19A4 12.20A6	7-8-04
P/ZC 2002-014	Child Day Care Establishments	LAMC 12.22A3	9-26-05
P/ZC 2002-015	Determining Front Yards, When Subject to the “Prevailing Setback” Regulation	Ord. 139,155	6-2-06
P/ZC 2002-016	Retaining Walls in A or R Zones Located in Hillside Areas	Ord. 176,445 12.21C8	9-26-05
P/ZC 2002-017	Summary of Assisted Living Facilities		6-26-06