

DEPARTMENT OF BUILDING AND SAFETY
 201 N. Figueroa Street, Los Angeles, CA 90012
 Internet: <http://ladbs.org/our-organization/customer-services/dept-phone-list>
 Organization Chart: http://www.ladbs.org/about_us/org_chart.pdf/

**Mail
Stop**

PUBLIC INFORMATION

General Information 311
 (from outside Los Angeles County) 213 473-3231
 Requests for Inspection 888 524-2845
 (from outside Los Angeles County) 213 482-0000
 **TDD Line** 888 833-8389

115 **ADMINISTRATION**

201 N. Figueroa Street, Suite 1000, Los Angeles 90012 **FAX** 213 482-6850
 General Manager, Osama Younan..... 213 482-6800
 Executive Officer, John Weight 213 482-6800
 Executive Administrative Assistant III, Susie Robles
 Executive Administrative Assistant II, Traci Quiroz
 Executive Administrative Assistant II, Vacant

115 **DISABLED ACCESS APPEALS COMMISSION**

<http://ladbs.org/LADBSWeb/board-of-disabled-access.jsf/>
 201 N. Figueroa Street, Suite 830, Los Angeles 90012
 Commission Secretary, Faruk Sezer faruk.sezer@lacity.org
INFORMATION - CUSTOMER CALL CENTER 311

115 **RESOURCE MANAGEMENT BUREAU**

201 N. Figueroa Street, Suite 760A, Los Angeles 90012 **FAX** 213 482-6754
 Bureau Chief, Ana Mae Yutan..... 213 482-6703
 Assistant Bureau Chief, Veronica E. Salumbides veronica.salumbides@lacity.org
 Assistant Bureau Chief, Emilio Rodriguez emilio.rodriguez@lacity.org
 Executive Assistant, Vacant

115 **BUDGET AND GENERAL ADMINISTRATIVE SERVICES DIVISION**

201 N. Figueroa Street, Suite 760B, Los Angeles 90012... **MAIN**
 **FAX** 213 482-6754
 EMAIL: ladbs.asd@lacity.org
 Division Chief, Tony Pelaez tony.pelaez@lacity.org

115 **CONTRACTS & SUPPORT SERVICES DIVISION**

201 N. Figueroa Street, Suite 760B, Los Angeles 90012.....
 EMAIL: ladbs.contracts@lacity.org
 Division Chief, Tiffany Baltazar..... tiffany.baltazar@lacity.org

115 **RECORDS MANAGEMENT DIVISION**

201 N. Figueroa Street, Suite 1350, Los Angeles 90012 **FAX** 213 482-6889
 Residential Property Records.....
 Records Processing and Retention
 201 N. Figueroa Street, Suite 1455, Los Angeles 90012 **FAX** 213 482-6889
 Subject Specialty Group
 201 N. Figueroa Street, Suite 1350, Los Angeles 90012 **FAX** 213 482-6838
 Section Supervisor, Lorena Espinoza lorena.espinoza@lacity.org

115	FINANCIAL SERVICES DIVISION 201 N. Figueroa Street, Suite 740, Los Angeles 90012 FAX Division Chief, Veronica E. Salumbides Principal Accountant I, Emma Pangilinan Principal Accountant I, Tae Hoon Lee Liens, Charles Kalibbala Refunds Bad Checks Payroll & Mileage, Andrew Byrne Chief Cashier, Victoria Vasquez Metro Cashier's Office Supplies, John Borough Billings, Jeremy Coronel	213 482-6591 veronica.salumbides@lacity.org emma.pangilinan@lacity.org taehoon.lee@lacity.org charles.kalibbala@lacity.org andrew.byrne@lacity.org mariavictoria.vasquez@lacity.org john.borough@lacity.org jeremy.coronel@lacity.org
115	PERSONNEL SERVICES 201 N. Figueroa Street, Suite 1070, Los Angeles 90012 FAX Chief, Jose Del Rio Assistant Chief, Marcia Ruiz Personnel Records Supervisor, Teresa Arreola Workers' Compensation/Timekeeping Certifications, Teresa Arreola	213 482-6733 Jose.Del.Rio@lacity.org marcia.ruiz@lacity.org teresa.arreola@lacity.org teresa.arreola@lacity.org
115	PERMIT AND ENGINEERING BUREAU 201 N. Figueroa Street, Suite 1080B, Los Angeles 90012 Bureau Chief, Binh Phan Assistant Bureau Chief, Charmie Huynh Assistant Bureau Chief, Allen Manalansan Assistant Bureau Chief, Adel Salah Eddine Assistant Bureau Chief, Shahen Akelyan Executive Administrative Assistant II, Margo Kuhn	213 482-0440 charmie.huynh@lacity.org allen.manalansan@lacity.org adel.salah-eddine@lacity.org shahen.akelyan@lacity.org margo.kuhn@lacity.org
115	BOARD OF BUILDING AND SAFETY COMMISSION OFFICE http://ladbs.org/LADBSWeb/board-of-building-safety-commissioners.jsf/ 201 N. Figueroa Street, Suite 1030, Los Angeles 90012 FAX Board Secretary, Veronica Lopez Information – Customer Call Center (from outside Los Angeles County)	213 482-6753 veronica.lopez@lacity.org 311 213 473-3231
115	GOVERNMENT & COMMUNITY RELATIONS 201 N. Figueroa Street, Suite 1080A, Los Angeles 90012 Director, Frank Lara Public Information Director, Gail Gaddi	213 482-0447 gail.gaddi@lacity.org
115	DEVELOPMENT SERVICES CASE MANAGEMENT DIVISION 201 N. Figueroa Street, Suite 1030, Los Angeles 90012 Division Chief, Minye Pak Main	minye.pak@lacity.org
115	CUSTODIAN OF RECORDS 201 N. Figueroa Street, Suite 1325, Los Angeles 90012 FAX	213 482-6889

115	STRUCTURAL PLAN CHECK 201 N. Figueroa Street, Suite 880, Los Angeles 90012 Division Chief, Allen Manalansan	Allen.Manalansan@lacity.org
115	HIGH RISE, SEISMIC RETROFIT AND LAX PROJECTS 201 N. Figueroa Street, Suite 1080, Los Angeles 90012 Division Chief, Charmie Huynh.....	charmie.huynh@lacity.org
115	STRUCTURAL ENGINEERING RESEARCH 201 N. Figueroa Street, Suite 880, Los Angeles 90012 Supervisor, Eugene Barbeau	eugene.barbeau@lacity.org
115	COUNTER OPERATIONS 201 N. Figueroa Street, 4 th Floor, Los Angeles 90012 Division Chief, Shahen Akelyan	shahen.akelyan@lacity.org
115	METRO DEVELOPMENT SERVICES CENTER 201 N. Figueroa Street, 4 th Floor, Los Angeles 90012 Division Chief, Shahen Akelyan	shahen.akelyan@lacity.org
119	VAN NUYS DISTRICT OFFICE 6262 Van Nuys Boulevard, 2 nd Floor, Room 251, Van Nuys 91401 Office Manager, Felix Figueroa Electrical Plan Check, Supervisor Mechanical Plan Check, Supervisor Fire Department Plan Check Scheduling Inspection (Permit 15 digit number required) Van Nuys Cashier Office Express Permits Supervisor, Viola Martin Building Records Supervisor, Michelle Cortez.....	felix.figueroa@lacity.org renee.martin@lacity.org michelle.cortez@lacity.org
120	WEST L.A. DISTRICT OFFICE 1828 Sawtelle Blvd, 2 nd Floor, Los Angeles 90025 Office Manager, Chiharu Suzuki..... Structural Plan Check West L.A. Cashier Office Express Permits Supervisor, Vacant.....	chiharu.suzuki@lacity.org
238	SOUTH LOS ANGELES DISTRICT OFFICE 8475 S. Vermont Street, Room 111, Los Angeles 90044 Supervisor, Vacant..... Express Permits Supervisor, Vacant.....	
117	SAN PEDRO DISTRICT OFFICE 638 S. Beacon Street, 2 nd Floor, San Pedro 90731 Supervisor, Vacant..... Plan Check San Pedro Cashier Office..... Express Permits Supervisor, Ida Miranda	ida.miranda@lacity.org

115	METRO EXPRESS PERMITS 201 N. Figueroa Street, Suite 110, Los Angeles 90012 Supervisor, Oscar Gomez	oscar.gomez@lacity.org
115	METRO BUILDING RECORDS 201 N. Figueroa Street, Suite 110, Los Angeles 90012 Supervisor, Terry Razo	teresa.razo@lacity.org
115	GREEN BUILDINGS SECTION 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Division Chief, Adel Salah Eddine Section Chief, Vacant	adel.salah-eddine@lacity.org
175	MECHANICAL ENGINEERING SECTION 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Division Chief, Adel Salah Eddine Section Chief, Rawand Aryan	adel.salah-eddine@lacity.org rawand.aryan@lacity.org
115	MECHANICAL PLAN CHECK 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Section Chief, Rawand Aryan Supervisor, Mike Shahrestani Supervisor, Irene Pool	rawand.aryan@lacity.org mike.shahrestani@lacity.org irene.pool.tamayo@lacity.org
115	MECHANICAL TESTING LABORATORY 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Supervisor, Irene Pool	irene.pool.tamayo@lacity.org
115	ELECTRICAL ENGINEERING SECTION 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Division Chief, Adel Salah Eddine Section Chief, Nabil Maalouf	adel.salah-eddine@lacity.org nabil.maalouf@lacity.org
115	ELECTRICAL PLAN CHECK 201 N. Figueroa Street, 5 th Floor, Los Angeles 90012 Section Chief, Nabil Maalouf Supervisor, Francis Ysaguirre	nabil.maalouf@lacity.org francis.ysaguirre@lacity.org
121	ELECTRICAL TESTING LABORATORY 201 N. Figueroa Street, Suite 500, Los Angeles 90012 Section Chief, Nabil Maalouf Supervisor, Behrooz Hooriani	nabil.maalouf@lacity.org behrooz.hooriani@lacity.org
115	CODE ENFORCEMENT BUREAU 221 N. Figueroa, 11 th Floor, Los Angeles 90012 FAX Bureau Chief, Catherine Nuezca Gaba Asst. Bureau Chief, Eric Jakeman Executive Administrative Assistant, Vacant Principal Clerk, Faith Maulupe Administration and Liens	213 202-9871 213 252-3931 eric.jakeman@lacity.org faith.maulupe@lacity.org

115	PRO-ACTIVE CODE ENFORCEMENT (PACE) 221 N. Figueroa, 11 th Floor, Los Angeles 90012 FAX Chief Inspector, Jack Conger Principal Inspector, Shawn Eshbach Pro-Active Code Enforcement (PACE 2) FAX Pro-Active Code Enforcement (PACE 3) FAX	213 252-3013 jack.conger@lacity.org shawn.eshbach@lacity.org 213 252-3912 213 252-3011
115	VACANT BUILDING ABATEMENT (VBA) 221 N. Figueroa, 11 th Floor, Los Angeles 90012 FAX Chief Inspector, Jack Conger Principal Inspector, Armond Gregoryona.....	213 252-3011 jack.conger@lacity.org armond.gregoryona@lacity.org
115	SIGNS DIVISION 221 N. Figueroa, 11 th Floor, Los Angeles 90012 FAX Chief Inspector, Jeff Napier Principal Inspector, Daniel Sanchez..... Signs – Enforcement and New Construction Off-Site Sign Periodic Inspection Program (OSSPIP).....	213 252-3911 jeff.napier@lacity.org Daniel.sanchez@lacity.org
115	ANNUAL INSPECTION MONITORING (AIM) 221 N. Figueroa, 11 th Floor, Los Angeles 90012 FAX	213 252-3011
119	14410 Sylvan Street, Suite 105, Van Nuys 91401..... FAX Chief Inspector, Jack Conger Principal Inspector, David James AIM (Metro) AIM (North).....	818 374-9813 jack.conger@lacity.org dave.james@lacity.org
115	COMPLAINTS AND REFERRALS CENTRAL REGION (Council Districts 1, 4, 5, 13, and 14) 221 N. Figueroa, 11 th Floor, Los Angeles 90012 FAX Chief Inspector, Jeff Napier Principal Inspector, Daniel Sanchez..... Complaint & Referral (Council District 4) Complaint & Referral (Council District 5) Complaint & Referral (Council District 13) Complaint & Referral (Council District 1) Complaint & Referral (Council District 14) Citations and Legal Liaison Public Counter	213 252-3013 jeff.napier@lacity.org Daniel.sanchez@lacity.org
119	COMPLAINTS AND REFERRALS NORTH REGION (Council Districts 2, 3, 6, 7, and 12) 14410 Sylvan Street, Suite 105, Van Nuys 91401 FAX Chief Inspector, Jack Conger Principal Inspector, David James Complaint & Referral (Council District 2) Complaint & Referral (Council District 3) Complaint & Referral (Council District 6)	818 374-9813 jack.conger@lacity.org dave.james@lacity.org

Complaint & Referral (Council District 7)
 Complaint & Referral (Council District 12)
 Citations and Legal Liaison
 Public Counter

115 **COMPLAINTS AND REFERRALS**

SOUTH REGION (Council Districts 8, 9, 10, 11, and 15)

8475 S. Vermont Avenue, Los Angeles 90044 **FAX** 213 978-1483
 Chief Inspector, Jeff Napier jeff.napier@lacity.org
 Principal Inspector, Bruce Todd bruce.todd@lacity.org
 Citations and Legal Liaison
 Public Counter
 Complaint & Referral (Council District 8)
 8475 S. Vermont Avenue, Los Angeles 90044 **FAX** 213 978-1483
 Complaint & Referral (Council District 9)
 4301 S. Central Avenue, Los Angeles 90011 **FAX** 323 846-2659
 Complaint & Referral (Council District 10)
 221 N. Figueroa, 11th Floor, Los Angeles 90012 **FAX** 213 252-3912
 Complaint & Referral (Council District 11)
 7166 Manchester Avenue, Suite 10A Los Angeles 90045 **FAX** 213 485-8897
 Complaint & Referral (Council District 15)
 638 Beacon Street, Suite 276, San Pedro 90731 **FAX** 310 732-4564

115 **ENVIRONMENTAL AFFAIRS DIVISION – LOCAL ENFORCEMENT AGENCY**

221 N. Figueroa, Suite 1250 Los Angeles 90012 **FAX** 213 252-3345
 Main Number
 Section Manager, David Thompson, Environmental Affairs Officer David.thompson@lacity.org
 Environmental Supervisor II, Jose Gutierrez jose.gutierrez@lacity.org
 Industrial Hygenist, Andy Kao andy.kao@lacity.org

115 **INSPECTION BUREAU**

221 N. Figueroa Street, Suite 700, Los Angeles 90012 **FAX** 213 202-9922
 Bureau Chief, Pascal Challita 213 482-6712
 Secretary, Kaitlin Mills kaitlin.mills@lacity.org
 221 N. Figueroa Street, Suite 700, Los Angeles 90012 **FAX** 213 482-0303
 Assistant Bureau Chief, Victor Cuevas victor.cuevas@lacity.org
 Assistant Bureau Chief, Denver (Shawn) Hargis Denver.hargis@lacity.org
 Principal Clerk, Crystal Hernandez crystal.hernandez@lacity.org

115 **TRAINING AND EMERGENCY MANAGEMENT**

221 N. Figueroa Street, Suite 800, Los Angeles 90012 **FAX** 213 482-6790
 Division Chief, Lisa Yancey lisa.yancey@lacity.org
 Non-Technical Training
 Inspection Training
 Emergency Management
 Emergency Management Coordinator, Vacant
 Investigations/Earthquake Safety/Hi-Rise Retrofit
 Training Coordinator, Vacant

115	INSPECTION CASE MANAGEMENT RESTAURANT AND SMALL BUSINESS EXPRESS PROGRAM 221 N. Figueroa Street, Suite 800, Los Angeles 90012 FAX Division Chief, Yervand Chapanyan Principal Building Inspector, Adam Burgess	213 202-9922 yervand.chapanyan@lacity.org adam.burgess@lacity.org
115	METRO COMMERCIAL INSPECTION BUILDING INSPECTION DIVISION 221 N. Figueroa Street, Suite 700, Los Angeles 90012 FAX Division Chief, Yervand Chapanyan Principal Building Inspector, Adam Burgess	213 482-0303 yervand.chapanyan@lacity.org adam.burgess@lacity.org
115	SPECIALTY INSPECTIONS DIVISION 221 N. Figueroa Street, Suite 700, Los Angeles 90012 FAX Principal Inspector, Adam Burgess Materials Control Special Events Certified License Contractor Program Trade Licensing, Principal Clerk, Crystal Hernandez	213 482-7410 adam.burgess@lacity.org crystal.hernandez@lacity.org
115	ELECTRICAL INSPECTION DIVISION 221 N. Figueroa Street, Suite 700, Los Angeles 90012 FAX Division Chief, William Mitchell Principal Inspector, Dexter Jackson Principal Inspector, David Haendle Code Desk, David Haendle	213 482-0303 William.mitchell@lacity.org dexter.jackson@lacity.org David.haendle@lacity.org David.haendle@lacity.org
115	PLUMBING, FIRE SPRINKLER AND MECHANICAL DIVISION 221 N. Figueroa Street, Suite 700, Los Angeles 90012 FAX Division Chief, Steve Kimble Principal Inspector, Jonathan Allen Principal Inspector, Vacant Plumbing Code Desk Fire Sprinklers Mechanical	213 202-9922 steven.kimble@lacity.org jonathan.allen@lacity.org
115	ELEVATOR AND PRESSURE VESSELS INSPECTION DIVISION 221 N. Figueroa Street, Suite 800, Los Angeles 90012 FAX Division Chief, James Garrison Principal Elevator Inspector, Larry Isidro Code Desk Senior Elevator Safety Engineer Senior Pressure Vessel Safety Engineer	213 202-9922 jim.garrison@lacity.org larry.isidro@lacity.org
115	GRADING DIVISION 221 N. Figueroa Street, 12 th Floor, Los Angeles 90012 FAX Division Chief, J. Adolfo Acosta Principal Inspector, Sergio Valenzuela	213 482-0499 jesus.acosta@lacity.org Sergio.valenzuela@lacity.org

115 **RESIDENTIAL INSPECTION DIVISION**
METRO RESIDENTIAL INSPECTION
 221 N. Figueroa Street, 8th Floor, Los Angeles 90012 **FAX** 213 202-9922
 Division Chief, Ronald (Devin) Myrick Ronald.myrick@lacity.org
 Principal Inspector, Brian Hauff..... derold.hauff@lacity.org
 Senior Building Mechanical Inspector, Charles Boghoskhan..... charles.boghoskhan@lacity.org

RESIDENTIAL INSPECTION
 C.D. #4–221 N. Figueroa St., 8th Fl., Los Angeles 90012
 C.D. #5(c),#10,#13–221 N. Figueroa St., 8th Fl., Los Angeles 90012
 C.D. #8, #9–221 N. Figueroa St., 8th Fl., Los Angeles 90012
 C.D. #1 & #14–221 N. Figueroa St., 8th Fl., Los Angeles 90012..

119 **VAN NUYS COMMERCIAL AND RESIDENTIAL INSPECTION DIVISIONS**
 6262 Van Nuys Blvd., 2nd Floor, Van Nuys 91401 **FAX** 818 374-1113
 Principal Commercial Inspector, Rickey Jackson rickey.jackson@lacity.org
 Principal Residential Inspector, Vacant
 Administrative Support, Katrina Mavizi katrina.mavizi@lacity.org

VAN NUYS COMMERCIAL INSPECTION
 Building and Major Structure Inspection
 Electrical Inspection
 Plumbing Inspection.....
 Fire Sprinkler Inspection.....
 Mechanical Inspection.....
 Grading Inspection
 Elevator Inspection.....
 Pressure Vessel Inspection.....

VAN NUYS RESIDENTIAL INSPECTION
 C.D. #2 – 6262 Van Nuys Blvd., Van Nuys 91401.....
 C.D. #3 – 19040 Vanowen St., Reseda 91336
 C.D. #5(b) – 6262 Van Nuys Blvd., Van Nuys 91401
 C.D. #12 – 19040 Vanowen St., Reseda 91336
 C.D. #7 – 6262 Van Nuys Blvd., Van Nuys 91401.....

120 **WLA COMMERCIAL AND RESIDENTIAL INSPECTION DIVISIONS**
 11620 Wilshire Blvd, 11th Floor, West Los Angeles 90025 ... **FAX** 310 914-3864
 Principal Commercial Inspector, Henry Baghdassarian henry.baghdassarian@lacity.org
 Principal Residential Inspector, Daniel Orrante daniel.orrante@lacity.org
 Administrative Support, Nicole Robinson Nicole.robinson@lacity.org

WLA COMMERCIAL INSPECTION
 Building and Major Structure Inspection
 Electrical Inspection
 Plumbing Inspection.....
 Fire Sprinkler Inspection.....
 Mechanical Inspection.....
 Grading Inspection
 Elevator Inspection.....
 Pressure Vessel Inspection.....

WLA RESIDENTIAL INSPECTION

C.D. #5(a) – 11620 Wilshire Blvd., West Los Angeles 90025
C.D. #5(d) – 11620 Wilshire Blvd., West Los Angeles 90025
C.D. #11– 11620 Wilshire Blvd., West Los Angeles 90025
C.D. #6 – 11620 Wilshire Blvd., West Los Angeles 90025

117

SAN PEDRO COMMERCIAL AND RESIDENTIAL INSPECTION DIVISIONS

638 S. Beacon Sreet, 2nd Floor, San Pedro 90731 **FAX** 310 732-4572
Principal Commercial Inspector, Henry Baghdassarian henry.baghdassarian@lacity.org
Principal Residential Inspector, D. Brian Hauff derold.hauff@lacity.org

SAN PEDRO COMMERCIAL INSPECTION

Building and Major Structure Inspection
Electrical Inspection
Plumbing Inspection.....
Fire Sprinkler Inspection.....
Mechanical Inspection.....
Grading Inspection.....

SAN PEDRO RESIDENTIAL INSPECTION

Senior Building Inspector, Craig Davis craig.davis@lacity.org
C.D. #15–638 S. Beacon St., San Pedro 90731

115

TECHNOLOGY SERVICES BUREAU

201 N. Figueroa Street, 9th Floor, Los Angeles 90012 **FAX** 213 482-0016
Bureau Chief, Vacant
Director of Systems, Greg Wilcox..... 213 275-3449

115

OPERATIONS AND INFRASTRUCTURE DIVISION

201 N. Figueroa Street, 9th Floor, Los Angeles 90012 **FAX** 213 482-0016
Division Chief, Ling Ke ling.ke@lacity.org
TECHNICAL SUPPORT HELP DESK (Internal Users Only) Room 940

SOFTWARE DEVELOPMENT DIVISION

201 N. Figueroa Street, 9th Floor, Los Angeles 90012 **FAX** 213 482-0016
Division Chief, Jeanne Ly Jeanne.ly@lacity.org

CUSTOMER ENGAGEMENT DIVISION

201 N. Figueroa Street, 9th Floor, Los Angeles 90012 **FAX** 213 482-0016
Division Chief, Minh Ong minh.ong@lacity.org

ADMINISTRATION DIVISION

201 N. Figueroa Street, 9th Floor, Los Angeles 90012 **FAX** 213 482-0016
Division Chief, Hana Ngo hana.ngo@lacity.org

Blank for space